

General delivery instructions

1. Introduction

1.1 Purpose and scope of application

The following delivery instructions serve as a general guideline between the supplier and General Dynamics European Land Systems - Mowag GmbH [GDELS-Mowag] with the aim of ensuring the smoothest possible material flow.

The supplier shall comply with the general delivery instructions and observe any national and international regulations.

If a document or other written agreement associated with the product specifies the subject of packaging, labeling and marking, it shall have a higher priority than this guideline.

1.2 Consequences of non-compliance

In the event of non-compliance with these general delivery instructions, the supplier may be asked to take corrective measures. In addition, the supplier may be held liable for any additional costs incurred in connection with repackaging work, handling or waste disposal, as well as for quality losses due to inadequate or contaminated packaging. If the delivery documents lack sufficient information to clearly identify the shipment, GDELS-Mowag reserves the right to reject the delivery and charge a fixed fee of CHF 300 to cover administrative costs.

2. Delivery documents

The delivery note must include the following data fields:

- GDELS-Mowag purchase order number
 - GDELS-Mowag order item number
 - GDELS-Mowag material number(s)
 - Name/description of the material
 - Delivery quantity
 - Net weight of the item incl. unit
 - Delivery location (as specified in the order or otherwise agreed in writing)
 - Name and address of the supplier, including contact details for queries
 - Delivery note number and delivery note date
 - Indication if the material is reworked/repaid and, if available, the GDELS-Mowag complaint number
 - Special instructions, e.g. details as specified in the order regarding materials with a limited period of use (production date), batch number incl. certificate number, serial number, returns orders (returns), eccentric center of gravity, first samples)
- a) The delivery address specified on the GDELS-Mowag order item must be observed.
- b) The delivery notes must be handed over in duplicate, one inside and the other outside (visible, protected) the packaging. It must also be ensured that the delivery note reaches the GDELS incoming goods department.

2.1 Part labeling

All parts supplied must be permanently and clearly marked with the corresponding GDELS-Mowag material number. This marking serves to clearly identify the delivered items, especially in the case of deliveries with several different materials within one unit (e.g. pallet).

The parts must be marked directly on the material if this is technically feasible. If direct marking is not possible (e.g. for small parts), an alternative, clearly assignable marking (e.g. label or tag) must be affixed.

2.2 Bill of lading

- a) The supplier must provide the carrier with a bill of lading for each delivery point. Special package-related features such as non-stackability must be clearly indicated.
- b) To ensure traceability, the delivery note and GDELS-Mowag order numbers must be listed on the bill of lading.
- c) The corresponding delivery notes must be attached to the bill of lading. Bills of lading including delivery notes must be handed over to the carrier separately.
- d) Another copy of the delivery note must be attached to the outside of the load carrier/package (see 4.3a for arrangement) in a visible, protected and secure manner.
- e) Any item-specific characteristics (e.g., eccentric center of gravity) must be clearly indicated.

2.3 Test certificates and attestations

Test certificates, material certificates, works certificates, CoC, test reports or other certificates are part of the delivery of goods and must be sent on the day of delivery or before arrival by e-mail stating the GDELS-Mowag order number to zeugnisse@gdels.com.

2.4 Document language

Receipts, markings and the delivery documents intended for the identification of the shipment must be written in German or English. If legal regulations (e.g. customs regulations) require a different language, a German or English translation must be enclosed.

2.5 Customs documents

In addition to the delivery note and bill of lading, the following are required for import processing (Road: CMR waybill, air: AWB, sea: bill of lading) is required:

- Commercial invoice or customs invoice for free delivery
- Original preference documents (only if the goods come from a country that has concluded an agreement with the EU), e.g. ATA, EUR.1, IP Form A etc.

The commercial or customs invoice must be issued in five copies (2 x for the carrier, 1 x attached on the package, 1 x in the package, 1 x sent by e-mail to the GDELS-Mowag customs office - import.mowag@gdels.com, and it must include the following information:

- Title: Commercial invoice or customs invoice
- Invoice number and date
- Addresses of seller, buyer and consignee
- Carrier
- Port of departure/arrival
- Incoterms and terms of payment
- GDELS-Mowag purchase order number
- GDELS-Mowag material number(s)
- Name/description of the material
- Quantity
- Type and number of packages
- Country of origin
- Net and gross weight
- Goods code or HS code
- Unit price and total price or the note "For customs clearance only; do not make any payment!"

The copy of the invoice for the GDELS-Mowag shipping department must arrive before the goods.

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3. Material protection and packaging

3.1 Material protection

Each package may only contain one type of item. This means that combining different articles in a single package is not permitted.

All materials must always be packed in such a way that they are suitable for the respective mode of transportation and further transport and are protected against:

- Corrosion (see order, Section 3.2)
- Contamination
- Damage, especially to functional or sealing surfaces
- Electrostatic discharge (if applicable)
- Bending or breakage
- No tension belts or tensioning sets for sensitive parts or surfaces

The smallest possible packaging with the highest possible filling level should be selected.

Lightweight items that are difficult to stack or slide easily must be secured against slipping.

3.2 Corrosion protection packaging

All machined, polished or otherwise corrosion-sensitive surfaces must be adequately protected against corrosion. Raw and machined cast and forged parts in particular are susceptible to corrosion and require special protection (e.g. VCI film).

The packaged goods to be protected can be tightly wrapped in VCI paper or VCI film. Metal surfaces must be free of any contaminants. The material must fit completely and tightly to prevent gas from leaking through air exchange.

3.3 Specific material protection

Any packaging requirements exceeding general protection measures are defined by GDELS-Mowag in material number-specific packaging instructions and must be agreed with the respective supplier in advance. Packing instructions are therefore not a substitute for these general instructions, but rather only a supplement to them.

4. Labeling

4.1 Labeling of packages

Package labeling must follow the neutral example format provided using GS1 labeling (76300319_ for GDELS-Mowag) and must include the following data fields according to the GS1 Application Identifier Standard, such as AI(400), AI(01), AI(10), etc.:

- (400) GDELS-Mowag purchase order number incl. line item (GS1-128)
- (01) Global Trade Item Number (GTIN, GS1-128)
- GDELS-Mowag material number
- Material name and description
- Quantity per package (minimum font size 12.7 mm)
- Unit of measure (minimum font size 12.7 mm)
- Supplier
- Delivery note number
- (10) Batch number or certificate number (if available)
- (11) Date of manufacture (YYMMDD, for items with an expiration date)
- (7022) Revision index

In the case of non-stackable goods, eccentric center of gravity and/or other special requirements (e.g. lashing), a separate, clearly visible notice in accordance with ISO 780 must be affixed to the package.

An additional required GS1 field is the shipping unit number (NVE) or transport unit ID using SSCC (AI(00)).

Sample package label (e.g. GS1 labeling):

Sender: Muster AG Musterweg 33 CH-8500 Frauenfeld		Recipient: GDELS-Mowag Unterseestrasse 65 CH-8280 Kreuzlingen	
Name/description: Bremsbelag Eagle 4x4		GDELS material number: 1402684-001	
GTIN number: 		Revision index: 00	Quantity / unit: 1250 ST
Order number / position: 450016266800010	Production date: 04.01.2019	Batch number: 2019-4845	
 <small>(01)07630031900005(7022)00(11)190104(10)2019-4845</small>			
 <small>(400)450016266800010</small>			

4.2 Special instructions for bulk packaging

If items are delivered in bulk containers, the individual material numbers must be grouped into separately manageable inner packages.



Bulk containers may only contain packages intended for a single delivery address.

4.3 Labeling of sub-packaging

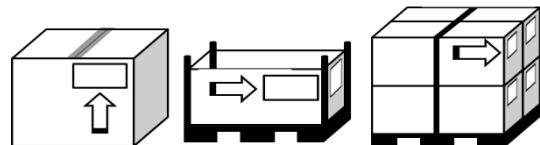
The sub-packaging must have the following labeling:

- (01) Global Trade Item Number (GTIN, GS1-128)
- GDELS-Mowag material number
- Material name and description
- Quantity per package
- (10) Batch number or certificate number (if available)
- (11) Date of manufacture (YYMMDD, for items with an expiration date)
- (7022) Revision index

Example label for sub-packaging/small load carriers:

Name/description: Bremsbelag Eagle 4x4		GDELS material number: 1402684-001	
GTIN number: 		Revision index: 00	Quantity / unit: 1250 ST
Order number / position: 450016266800010	Production date: 04.01.2019	Batch number: 2019-4845	
 <small>(01)07630031900005(7022)00(11)190104(10)2019-4845</small>			

- The marking must be clearly legible on the side of the load carrier or sub-packaging:



- If a test certificate and/or initial sample inspection report is included with the shipment, it must be affixed visibly and securely to the outside of the package as described in 4.3a (see also section 2.1a and 2.3 "Certificates").

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4.4 Miscellaneous

- a) To avoid confusion, any old or residual markings on pallets or load carriers must be removed.
- b) If a material number comprises several components, these must be packed and labeled together as a single set so that they can be clearly assigned. If joint packaging is not possible, the packages must be clearly numbered according to the following convention: "Package <x> from <y>" (e.g. "Material no. 0098123, package 2 of 5"). Furthermore, in this special case, a packing list specifying the allocation of the materials to packages and a packing list at package level must be attached to each load carrier.
- c) Labels for GDELS-Mowag returnable containers must be placed in appropriately sized card sleeves. GDELS-MOWAG returnable containers must not be labeled with adhesive labels.
- d) For cartons, the labeling must be affixed analogous to 4.3 a).

4.5 Product labeling

For armored steel, the specification "GDELS-Mowag-MP2305 Marking of Armor Material" applies. Unless otherwise agreed, safety-critical components must be marked in accordance with Mowag-MP2305.

All other parts must be marked with at least the following information in accordance with GDELS-MOWAG internal regulation I-D002V2, section 4.3.2:

- Item number
- Revision index
- Production date
- Vendor number

5. Important procedures and applications

5.1 Handling

- a) EUR pallets (1200x800 mm), pallet collars and EUR pallet cages must be in perfect condition in accordance with the exchange criteria of the European Pallet Association EPAL (website: www.epal-pallets.org). Other load carriers or EPAL accessories (e.g. frame for raised bed pallet collar for Euro pallet 1,200 x 800 x 200 mm) are treated by GDELS-Mowag as disposable packaging. EPAL load carriers are always exchanged on a step-by-step basis through the transport company used.
- b) GDELS-Mowag returnable containers/load carriers (e.g. returnable containers, KLTs, pallet cages, etc.) may only be used if this has been expressly agreed in the packing instructions for the respective material number.
- c) In mixed or bulk shipments, different revision levels must not be combined in the same package. Each material number must be packaged separately and individually transportable.
- d) For materials with limited shelf life, shipments containing different expiration or production dates may not be combined in the same package. Usability restrictions must be clearly labeled and visible from the outside. They are also subject to the DIN-9088 standard.
- e) Hazardous goods must be clearly labeled and visible from the outside, and international regulations must be followed. Hazardous goods may only be transported by freight forwarders whose carriers possess valid ADR certification and are authorized to transport such materials.
- f) Packages must be joined together to form a transport-safe unit on the shipping unit and secured against slipping during transportation. Suitable load securing options (e.g. strap eyelets, lashing points) must be provided for this purpose.
- g) Load carriers and packages weighing more than 25 kg must be able to be driven under (min. 100 mm underheight). A maximum weight of 15 kg applies to sub-packaging/small load carriers. A maximum height of 1 m and a maximum weight of 1.5 t

applies to KLT and cardboard containers (provided the material geometry permits this).

- h) Return orders for return shipments must be made specifically to the order number created or generated and may not be mixed with other regular orders and must be expressly marked and noted on the delivery note.

6. Packaging disposal

6.1 Handling

- a) If disposable packaging is used, it must be kept to a minimum in terms of weight and volume.
- b) In principle, environmentally friendly and recyclable materials must be used for all packaging.
- c) Material combinations (e.g. iron staples, nails in wood) must be kept to a minimum and must be easy to remove after use.
- d) Packaging labels must not impair recyclability (no PVC stickers on cardboard packaging).
- e) Without existing special agreements (e.g. returnable packaging set out in a GDELS-Mowag packing instruction) between the supplier and GDELS-Mowag, no packaging will be returned.

7. Miscellaneous

7.1 Exceptions

Any deliveries that deviate from these general delivery specifications must be approved by GDELS-Mowag in advance and must be clearly marked on both the delivery note **and** the package(s).

7.2 Applicable regulations

- a) These general delivery instructions do not release the supplier from their obligation to comply with applicable laws and regulations.
- b) If wooden packaging is used for deliveries from non-EU countries, the requirements of IPPC ("International Plant Protection Convention") standard ISPM ("International Standards for Phytosanitary Measures") No. 15 must be complied with.
- c) The general terms and conditions of purchase can be viewed on the website of General Dynamics European Land Systems and Supply Chain/Suppliers(https://gdels.com/de_supply_chain.php).

7.3 Limitation of liability

The supplier is responsible for adequate packaging protection and the correct type of packaging, even if other risk allocations are agreed in accordance with international commercial clauses (Incoterms).

GDELS-Mowag reserves the right to seek compensation from the supplier for any damage or loss resulting from missing or inadequate packaging. Proper packaging is considered a contractual obligation of the seller. Packaging that fails to meet the defined or agreed quality standards is deemed defective and is considered a product quality defect by GDELS-Mowag.

At all GDELS-Mowag delivery locations, the safety standards according to ISO45001 (safety and health at work) apply. These must be complied with in full. Personal protective equipment (PPE) must be worn in accordance with the specifications of the respective delivery location.

7.4 Acknowledgement and consent by suppliers

These general delivery instructions form an integral part of every GDELS-Mowag purchase order. The latest version of the General Delivery Regulations of GDELS-Mowag at the time the order is placed shall apply. The applicability of other delivery regulations is excluded unless otherwise agreed in writing. Any deviations from the general delivery instructions must be approved in advance by



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GDELS-Mowag and noted as a special note on the delivery note and the packages.

The supplier is liable for losses resulting from non-compliance with these guidelines. The supplier shall also bear any additional costs arising from deviations from these delivery instructions.

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General Dynamics European Land Systems-Mowag GmbH